



# NATIONAL UNIVERSITY OF SINGAPORE STUDENTS' UNION

NUSSU Secretariat, Yusof Ishak House Level 5, 31 Lower Kent Ridge Road, Singapore 119078

Telephone: 6601 1345 Fax: 6777 1874

Website: [www.nussu.org.sg](http://www.nussu.org.sg)

## Minutes for 4th 36<sup>th</sup> Council Meeting

**Date:** Wednesday, 25<sup>th</sup> February 2015

**Time:** 1617 hours

**Venue:** HSSML Conference Room

**Attendance:**

**Present:**

### **Council Representatives:**

Tomoe Yoshida	Community Service Club, President
Ng Aik Loong	Community Service Club, General Secretary
Zan Goh Zewei	Cultural Activities Club, President
Neoh-Khoo Wesley	Cultural Activities Club, Vice-President
Ang Qiu Luan	Cultural Activities Club, Vice-President
Samantha Lee Shea Min	Cultural Activities Club, External Relations Director
Ivalyn Lye	Sports Club, President
Tan Zhong Xian	Sports Club, Vice-President
Weilson Tan	Sports Club, General Secretary
Derrick Kew Dek Guan	Bizad Club, President
Belman Woo	Bizad Club, Vice-President
Gay Ming Jian Davis	Computing Club, President
Victor Hazali	Computing Club, Vice-President
Goh Ser Ming	Computing Club, Vice-President
Chng Hioc Kiat Dominic	Design & Environment Club, President
Shawn Ng Kit Yong	Design & Environment Club, Assistant Special Projects Director
Hon Yih Loong	Engineering Club, President
Liu Ren Hao	Engineering Club, Vice-President
Lee JingDa	Engineering Club, Honorary Financial Secretary
James Kwong Kam Yin	Law Club, President
Mark Tay Han Pin	Law Club, Vice-President
Sim Hui Min	Science Club, President
Goh Seng Chi	University Scholars Club, President

### **Exco Representatives:**

Lim Kok Seng	Sports Club
Kang Wee Jing	Community Service Club
Koh Zhi Xun	Political Association
Jeanette Flower Kwan	Arts & Social Sciences Club
Raynor Tan Jin Liang	Computing Club
Ong Soo Chin	Science Club
Terence Wong Jia Hui	Science Club

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## Observers:

Shirlynn Koh  
Joshua Choo  
Kellie Chong  
Chia Li Qing  
Manali Mehta  
Chelsea Foong

Business Year 3  
Engineering Year 2  
SDE Year 3  
Computing Year 3  
FASS Year 2  
Business Year 3

## Absent with Apologies:

Koh Hui Nee Jennifer	Community Service Club, Vice-President
Teo Min Shuen	Political Association, President
Dominic Cheong	Political Association, Vice-President
Sim Xing Zhong	Political Association, Vice-President
Loh Yi Chin	Political Association, Honorary General Secretary
Teo Pei Wen	Sports Club, Financial Secretary
Joshua Foong En Kai	Arts & Social Sciences Club, President
Jacqueline Goh Si Hui	Arts & Social Sciences Club, Vice-President
Vera Ong Zishan	Arts & Social Sciences Club, Marketing Director
Han Zheng Min Bryan	Bizad Club, Vice-President
Gabriel Lee Keng Yan	Dental Club, President
Nigel Woo Wen Shuo	Design & Environment Club, Vice President
Chng Paul Vin	Design & Environment Club, Special Projects Director
Seah Jerrell	Engineering Club, General Secretary
Nicole Lee Yu Chen	Medical Club, President
Chee Yen Min Madeline	Medical Club, Vice-President
Wong Wen Kai	Medical Club, Honorary General Secretary
Tan Li Ting	Science Club, Honorary Treasurer
Sim Jie Lin	Science Club, Alumni Relations Director
Loo Weng Heng	Engineering Club Exco Rep, Director of Projects
Tan Kian Wei Alvin	Medical Club Exco Rep, Communications Secretary
Eric Khong Mun Kit	Community Service Club Exco Rep, Director of Special Projects
Tan Mabelyn	Bizad Club Exco Rep, Deputy Welfare Secretary
Soh Gill	Law Club Exco Rep, Deputy Welfare Secretary

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## Meeting Agenda:

1. **Passing of 3rd Council Meeting Minutes\* (10 min)**
2. **Summary/Findings of NUSSU Financial Dialogue 2015 (10 min)**
3. **Formation of Financial SOP Focus Group (10 min)**
4. **Query by Computing Club President (30 min presentation, 15 min QnA and clarifications)**
5. **Interim Review (20 min, 10 min QnA)**
6. **Any Other Business**

The 4th Council Meeting was called to order at 1618 HRS by Mr Goh Seng Chiy, Chairperson of the 36<sup>th</sup> NUSSU Council.

S/No.	Agenda	Action By
1	<b>Passing of 3rd Council Meeting Minutes</b>	
1.1	Presentation of 3rd Council meeting minutes.	
1.2	Tomoe (CSC) proposed to change the year of the council meeting minutes 3 from 2015 to 2014.	
1.3	Shawn (SDE) proposed to close the meeting minutes.	
1.4	<b>Vote Results:</b> <b>Total Strength: 28</b> For: 28 Against: 0 Abstain: 0	
2	<b>Summary/Findings of NUSSU Financial Dialogue 2015</b>	
2.1	Refer to presentation slides.	
2.2	Raynor (Computing) presented according to presentation slides.	
2.3	Raynor (Computing) proposed the closing of NUSSU Financial Dialogue 2015.	

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3	<b>Formation of Financial SOP Focus Group</b>	
3.1	Raynor (Computing) explained the purpose of dialogue previously is to identify and solve the issues presented in the slides. He added that not all issues can be solved immediately and so continuous communication with OSA and OFS would be necessary if we would like to tackle the issues.	
3.2	Raynor (Computing) suggested to form focus group with five members, with representatives from all groups in the council. He recommended this group to have two members with knowledge of financial procedures and three other members without prior knowledge to add in fresh perspectives as those who are familiar with financial procedures would tend to have more rigid thinking.	
3.3	Raynor (Computing) proposed the opening of nomination of Financial SOP Focus Group.	
3.4	Raynor (Computing) nominated Davis (Computing). Davis accepted the nomination.	
3.5	Kok Seng (Sports) nominated Yih Loong (Engin). Yih Loong rejected the nomination.	
3.6	Seng Chiy (USC) asked how many EXCO members would be joining the focus group.	
3.7	Raynor (Computing) mentioned that the issues NUSSU EXCO faces would be more or less similar, and even if EXCO members were not in the focus group, they can help to facilitate the discussion.	
3.8	Yih Loong (Engin) nominated Jing Da (Engin) Jing Da accepted the nomination.	
3.9	Seng Chiy (USC) suggested to find the remaining members after the Council Meeting.	
3.10	Zhong Xian (Sports) asked for the remaining financial issues that were critical to target upon.	
3.11	Raynor (Computing) mentioned that issues such as new budget	

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	period mechanism.	
3.12	<b>Seng Chiy (USC) closed the nomination.</b>	
4	<b>Query by Computing Club President</b>	
4.1	Refer to presentation slides.	
4.2	Davis (Computing) felt that all Council members should participate in the discussion and have a role in the issues discussed in order to create a more unified NUSSU.	
4.3	Davis (Computing) mentioned that it is good if Jeanette (FASS) can share out the points raised during the discussion session in SLC.	
4.4	Davis (Computing) proposed raising awareness of outstanding issues and getting as well as implementing suggestions from the ground. These issues can then be passed on to the Strategic Planning Committee in order to address them in the structure of NUSSU.	
4.5	Davis (Computing) questioned the progress of the strategic committee and it has been awhile since the updates of from the committee itself. He added that he is part of the Committee but has not heard anything from it.	
4.6	Davis (Computing) questioned on how NUSSU Exco can tie the visions of the committees and con clubs to that of NUSSU Exco's, and a restructure is necessary for this to happen. Without a restructure, the existing problems will repeat year after year. A change would be difficult to achieve unless the Council plans for the years down the road.	
4.7	Davis (Computing) added that time to look back at the history of the union in order to address the decline of both. It is time to re-examine all barriers and have change so that people would know that the structure of the union is not fixed and unchangeable.	
4.8	Davis (Computing) mentioned that there was a welfare networking session to discuss on welfare pack quota. He added that such a networking session should be organized more to facilitate discussion of issues. With such a networking session,	

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	<p>perhaps the members can share and solve each other's' problem. The NUSSU Exco could be involved to help facilitate the solution to different clubs' issues, which can then be carried up to school offices for consideration.</p>	
4.9	<p>Davis (Computing) mentioned that he went down NUSSU Day and he felt there is a lack of the event itself. He expressed concern that the wrong image could have been projected as the focus was more on games, instead of student representation. He felt that con clubs were not involved, and it felt like merely publicity for NUSSU committees</p>	
4.10	<p>Davis (Computing) questioned on the objectives of NUSSU Day, as it was previously tabled that the event could be a platform for students to know of and learn more about NUSSU. He felt that the objectives was slightly off track.</p>	
4.11	<p>Davis (Computing) suggested the use of electronic mailer to reach out to international students, as the acceptance package takes weeks to deliver to them. This makes it difficult to improve the participation rate of international freshmen for orientation programmes. This is to address the issue of international cliques and a rift between the local and international student committees</p>	
4.12	<p>Davis (Computing) mentioned that the first FOP de-conflict session went smoothly as they have de-conflicted with other clubs. However, he mentioned that during the second session, they noticed that Computing's first day clashed with Sports Club first day. Following, there was no announcement on the change in dates of the relevant camps, resulting in a last-minute rush to alter flyer details, as well as other publicity materials on the side of Computing Club. He added that the purpose of the de-conflict session was good but it would be important to let others know if there are any pending changes, in order to avoid a false sense of assurance.</p>	
4.13	<p>Seng Chiy (USC) proposed to let EXCO to answer some of the concerns.</p>	
4.14	<p>Jeanette (FASS) mentioned shared some pointers from this year's SLC discussion.</p>	

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4.15	<p>1) Communication: It was requested for contact information to be released to all the council members. The Constitutional Review Committee is looking into better handover process, such as moving elections earlier so as to give incoming office bearers more time to prepare.</p>	
4.16	<p>2) Relevance: A letter from a SLC participant indicated that many committees and con clubs were able to use the name of NUSSU to get sponsors and donations. It is no longer necessary for students to go to NUSSU as clubs can do everything necessary for them Felt that the dynamics of the NUS community were not adequately addressed by the NUSSU Exco.</p>	
4.17	<p>Jeanette (FASS) mentioned that the general Singaporean culture is that most students are apathetic. This then affects the participation rate of general students in fundamental issues concerning the Union.</p>	
4.18	<p>Jeanette (FASS) asked if the Union would stick to discussing issues the students might be interested in, or change track and address issues they may be interested in.</p>	
4.19	<p>Soo Chin (Science) explained her absence due to family matters and health concerns. She apologised for her absence.</p>	
4.20	<p>Kok Seng (Sports) mentioned that the strategic planning committee looking to have strategic planning map consisting of 3 phases within.</p>	
4.21	<p>Kok Seng (Sports) proposed to remain the current vision but to make a slight changes for the mission (refer to slides)</p>	
4.22	<p>Kok Seng (Sports) added that it would be good to use SWOT analysis to list out the strength and weakness of the Union. Subsequent updates to the council will be done once the strategic planning committee has further worked on the strategic map.</p>	
5	<p><b>Interim Review</b></p>	
5.1	<p>Kok Seng (Sports) presented the interim review as a whole for the NUSSU Exco.</p>	

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5.2	Kok Seng (Sports) mentioned that the finance team is relooking into the financial review SOP and for more clubs to look into utilising cash advancement in order to minimise the usage of student's own money for events, a trend which has been increasing over the years	
5.3	Kok Seng (Sports) shared that there was a discussion with the JCRC. The 2 affected halls are in the mist of discussing about the closure of the bus stops at the halls.	
5.4	Kok Seng (Sports) shared that there were 5 walkabouts conducted since the start of the current EXCO's term, and would be continuing with these in the coming semester.	
5.5	Kok Seng (Sports) apologised for the lack of engagement with council members and con clubs, as things were paced too fast for the NUSSU Exco to consider and take action on this item.	
5.6	Kok Seng (Sports) felt that the NUSSU committees had been drifting away from the EXCO, but measures had been taken and they are all going towards a positive direction at the moment.	
5.7	Kok Seng (Sports) mentioned that UCI to come out with 4 questions and 11 teams participated in ChangeNUS	
5.8	Kok seng (Sports) mentioned that 2 NUSSU academy workshops had been conducted thus far.	
5.9	Kok Seng (Sports) shared that the NUSSU Exco managed to get sponsorships from PAYM and funded for 14 events thus far.	
5.10	Kok Seng (Sports) shared that there is a slight delay for the NUSSU website to be up as Joshua is still in the midst of liaising with the vendors regarding the addition of event portals etc.	
5.11	Zhi Xun (PA) shared that the follow up from BUS meeting was a Student Feedback Mindmap. It is ready for released once approved by NUS provost.	
5.12	Seng Chiy (USC) mentioned that the purpose of the interim review is to transparency and to let everyone in the same page.	

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5.13	Kok Seng (Sports) mentioned that the Exco is going to replicate NUSSU Day into current Open Day which is to have a lucky draw system with the chopping system and redeem prizes after that.	
5.14	Davis (Computing) asked if every con club got a booth for SLF.	
5.15	Jae Lin (Computing) shared that the SLF committee will send an email to all con clubs to see if they are interested.	
5.16	James (Law) mentioned that there was some confusion for Open Day as there was a duplication of booths for Law.	
5.17	Davis (Computing) asked the rationale of con clubs having two booths in Open Day when they can just have the faculty booth alone.	
5.18	Kok Seng (Sports) mentioned that this is to the benefit of the con club who wants to promote their student life events apart from academic-focus booth.	
5.19	Davis (Computing) shared that those students who approach faculty booths would usually ask about student life as well.	
6	<b>Any Other Business</b>	
6.1	Updates of the EXCO: Refer to slides	
6.2	Kok Seng (Sports) said that there was a project "Painting Homes, Changing Lives", to foster volunteerism and team bonding between the EXCO and the FOCC committees, in collaboration with Central CDC	
6.3	Kok Seng (Sports) added that this year's welfare pack giveaways will be increased to 12 000 packs with the support given from PAYM.	

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With no other outstanding matters to discuss, Mr Goh Seng Chiy (USC) proposed to close the meeting at 1739 HRS.

Prepared by,

Terence Wong Jia Hui  
General Secretary  
36<sup>th</sup> NUSSU Council

Vetted by,

Goh Seng Chiy  
Council Chairperson  
36<sup>th</sup> NUSSU Council

Lim Kok Seng  
President  
36<sup>th</sup> NUSSU Council

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